



Docketing - DATA SHEET

Practice Management

- Time and Expense Entry
- Relationship Management
- CRM for Law Firms
- Marketing
- Collections
- Docketing
- Conflict Management
- 2-way integration with Microsoft® Outlook/Exchange

“WE NEEDED A POWERFUL DOCKETING MODULE THAT PROVIDED 2-WAY INTEGRATION WITH MICROSOFT OUTLOOK. RAINMAKER PROVIDED US THIS CAPABILITY.”

-Litigation Partner

RainMaker’s Docketing/Scheduling module provides an easy way to manage people, time and critical events. Managers can quickly review activities, workloads and assignments with a click of the mouse. Users can view scheduled events in either a RainMaker Calendar screen or directly in Microsoft Outlook. Filters may be set to view events by a variety of criteria including by activity type, client, or location. Special features in Docketing allow for scheduling of time-sensitive activities based upon firm-defined court rules. The system provides real-time 2-way integration with Microsoft Outlook/Exchange. Additionally, attorneys can easily synchronize the RainMaker system with their hand-held devices for greater mobility. This allows users the flexibility of viewing their information in their Microsoft Outlook Calendar or a palm-top computer while retaining information in a central database.

Using Microsoft® .NET technology just point and click to improve your docketing.

RainMaker Docketing is flexible enough to meet the needs of both the attorneys and the firm. A high degree of system security allows the firm to designate “edit” or “view-only” security options for each user. The system also automatically generates audit trails tracking the user, date, and time of all changes made to docket events. Firms can increase attorney productivity since just a single mouse click creates a time entry from a docket event. The time entry screen is automatically filled in with the appropriate client, matter information, date of activity and a description of the event for further editing.





“We need a way to...”	RainMaker Platinum provided:
Automatically send a reminder to attorneys of upcoming critical dates.	Event-driven “SmartAlerts” – an email tickler system that provides advanced notification to attorneys of critical dates.
Allow attorneys to view and edit their schedules in Microsoft Outlook, yet maintain central control.	A system with seamless integration to Microsoft Exchange and Microsoft Outlook, allowing information to flow freely in both directions.
Automatically turn docket events into time entries.	Advanced features including the ability to create a time entry from the information stored in a docket entry such as client/matter, date, duration and event description.
Integrate case management information into our docket reports.	The ability to include case information on detailed docket reports including case notes and related parties.
Record all changes made to the docket item.	A history of change, where users can see an audit trail of changes to the docket item, including a change to the date of the event.
Set up a template to create a series of related tasks that are required before and after the primary event takes place.	The ability to establish templates with a list of sub-events that must be completed. SmartAlerts can be set up for each sub-event.

Write Your Own Success Story

To learn more about the RainMaker Platinum Solution, please contact the sales department at 800.341.4012 x3413, legalinfo@rainmakerlegal.com or www.rainmakerlegal.com/contactus/.

