



Time and Expense - DATA SHEET

Practice Management

- Time and Expense Entry
- Relationship Management
- CRM for Law Firms
- Marketing
- Collections
- Docketing
- Conflict Management
- 2-way integration with Microsoft® Outlook/Exchange

“WE WERE LOOKING FOR A COMPREHENSIVE SOLUTION FOR ALL OF OUR ADMINISTRATIVE APPLICATIONS AND MORE. RAINMAKER PROVIDED THIS CAPABILITY.”

- Firm Administrator

Imagine a centralized, firm-wide database of information at your fingertips. View information through RainMaker Platinum or through our 2-way integration with Microsoft Outlook/Exchange or PDA-type devices.

RainMaker's Platinum Practice Management is the attorney and staff desktop tool that manages the practice of law. It provides firm-wide collaboration on information about every client, matter, contact, referral, docket event, employee, mail list, potential conflict and business opportunity within your firm.

From Time and Expense Entry to Case Management and Marketing, RainMaker's Practice Management integrates all of the functions performed throughout the day into a cohesive flow of easily managed information.

Time and Expense Entry is an integral part of RainMaker's Platinum Practice Management software and therefore, reduces the amount of work required for setup and administration. All data entry, search and inquiry screens are clear, concise and highly intuitive. Reports are available on screen, in hard copy or as email attachments, providing immediate information for the attorney.

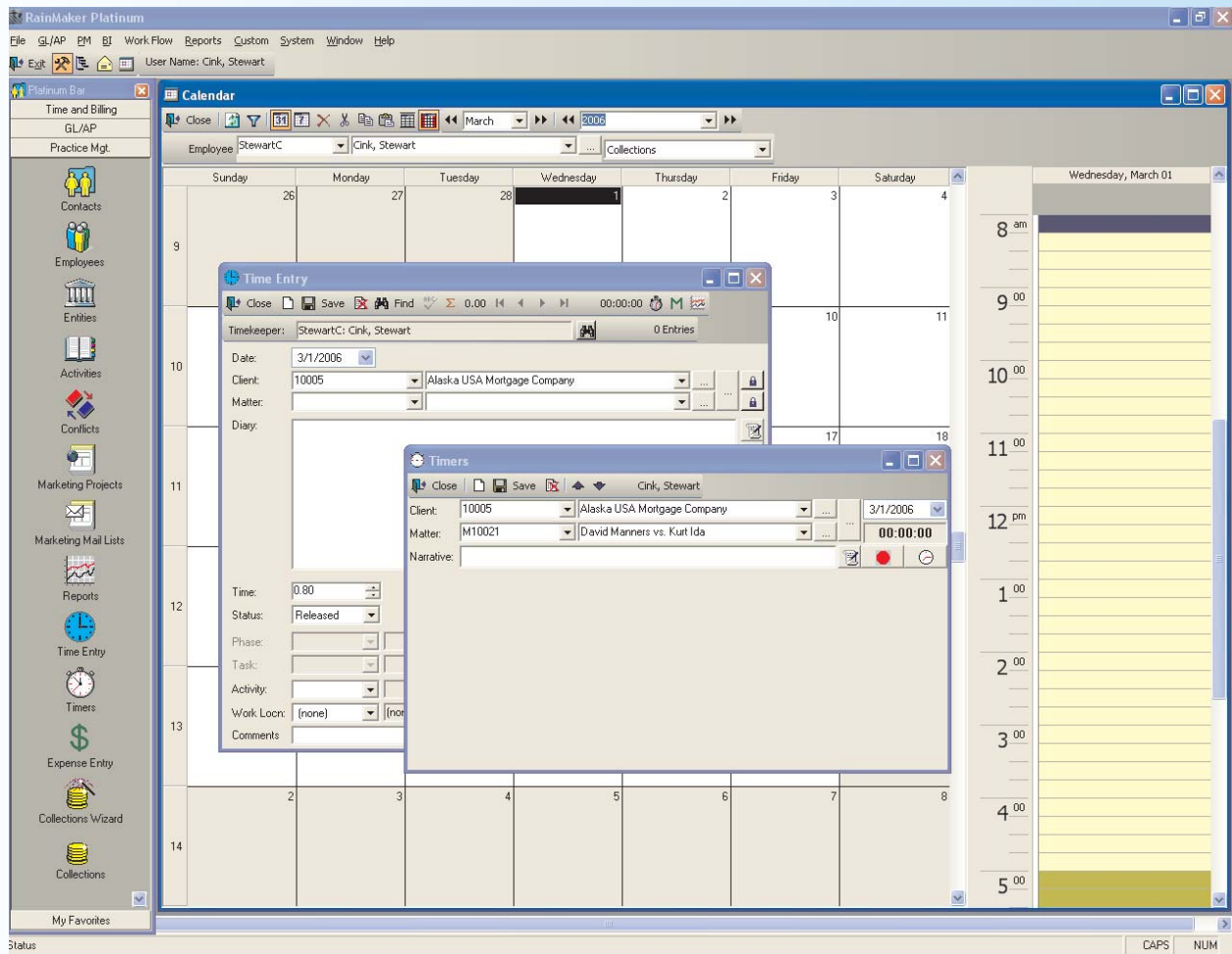
Time and Expense Entry includes capabilities such as “My Favorites” and timers, the entry of firm and client related expenses and the ability to change calendar views of billable and non-billable time by day, week or month. Time may also be entered through the fully-integrated e-RainMaker Web Time module or stand alone version for a mobile notebook user.





“We need a way to...”	RainMaker Platinum provided:
Save time by displaying a list of active matters while searching for a client.	A combined look-up by client or matter, then by selecting the appropriate matter, both the client and the matter numbers are filled in.
Streamline our lookup process.	A way to see a list of the last 10-20 matters a timekeeper worked on and select one from the list instead of doing a look-up
Conveniently set up short-hand codes with descriptions for each timekeeper.	User-defined short-hand codes with unlimited length descriptions can be set up by the firm or for individual timekeepers. Variables, with prompts to fill in the blanks, can also be embedded, such as Deposition of <<Enter Person’s Name>>.
Customize our calendar views to suit our specific needs.	A customizable calendar view, for each timekeeper, showing time by day, week or month. Daily summaries display for released and not released entries, as well as Billable vs. Non-Billable time.
Keep track of how much time is being spent on each activity using automated timers.	A timer function to automatically track the time spent on an activity. If the work performed will be split by multiple clients and matters, the timers can be set to automatically split the time across those matters.
Electronically enter and send timekeeper reimbursable expenses directly to accounts payable; streamlining processes.	Expense entry, where timekeepers are able to enter reimbursable firm or client related expenses that will be electronically sent to accounts payable for review, posting and payment.
Access to time entry from remote offices or while “on the road.” Also, our IT Department changes PC’s often and we need something that does not need to be altered every time we get new PC’s.	An added bonus, remote time entry with e-RainMaker Web Time. This allows time to be entered from any remote location with access to the Internet. Mobile Attorneys can enter time, using Stand-Alone Time Entry, from anywhere. When they return to the office, they can synchronize their time entries with the RainMaker Platinum system.





Write Your Own Success Story

To learn more about the RainMaker Platinum Solution, please contact the sales department at 800.341.4012 x3413, legalinfo@rainmakerlegal.com or www.rainmakerlegal.com/contactus/.

